


<b>Grants Determination (Cabinet)</b>  <b>Sub-Committee</b>  Wednesday 6 <sup>th</sup> June 2018	
<b>Report of:</b> Debbie Jones, Corporate Director, Children's Services.	<b>Classification:</b> Unrestricted
<b>Event Fund Report for Applications Received Quarters 2 – 3 and Jo Cox Great Get Together, 2017-18</b>	

<b>Lead Member</b>	<b>Cabinet Member for Culture and Youth</b>
<b>Originating Officer(s)</b>	Alison Denning
<b>Wards affected</b>	All Wards
<b>Key Decision?</b>	No, no decision required
<b>Forward Plan Notice Published</b>	
<b>Reason for Key Decision</b>	
<b>Community Plan Theme</b>	<b>One Tower Hamlets</b>

### Executive Summary

This report provides an overview of Event Fund applications for events taking place within quarters 2 -3 (between July 1<sup>st</sup> and December 31<sup>st</sup> 2017), and the Jo Cox / Big Lunch Great Get Together events. It will cover all applications, details of which were and were not successful and amounts awarded to successful applicants.

This Report follows on from previous report - Event Fund Report for Applications Received Quarters 1-3, 2017-18 presented at GDSC on 5<sup>th</sup> December 2017, and includes with the monitoring information from applications from quarters 2 & 3 and the Jo Cox Great Get Together events

The Event Fund is a small grant fund for community arts events which has been operating successfully for a number of years. The fund works on a rolling programme and previously operated to a monthly grants deadline. With the introduction of reporting to the Grants Determination Sub Committee and Commissioners the monthly deadlines became unworkable and it has been operating to quarterly deadlines since 1<sup>st</sup> April 2017.

The Event Fund is designed to encourage participation from the local community across the borough. to support small scale local events, high quality public events and festivals which have arts content. The events should demonstrate that they are accessible to, and of benefit to the community and promote the One Tower Hamlets principles across the borough, which are:

- Tackling Inequality
- Strengthening Community Cohesion and,
- Building Community Leadership

The fund is part of the Council's revenue budget and is intended to support the delivery of the Council's Community Plan priorities and contribute to its four themes:

**A Great Place to Live**

**A Fair and Prosperous Community**

**A Safe and Cohesive Community**

**A Healthy and Supportive Community**

The projects are expected to demonstrate:

**Administration and management of events**

- An engaging programme of events through a combination of directly delivered events and events which are delivered in partnership with other groups or community organisations.

**A robust process for collaborating with community groups or organisations**

- Evidence they have a strong approach to partnership working with local organisations across the borough and robust partnership processes in place.

**A strong understanding of equality, including:**

- Understanding of the council's commitment to equality through the Community Plan and ideally, also some understanding of the council's commitment across the protected characteristics as detailed in the Single Equality Framework.
- A proposal that outlines what issues or topics will be addressed through the events, why these have been selected and how they help the council to achieve the One Tower Hamlets principles.

**Mayor's Priorities:**

The Event Fund contributes towards the following strands of the Mayor's key priorities:

- Creating Jobs and supporting the growth of the Local Economy;
  - Young People and Schools;
  - Older People and Health;
  - Community Safety and Community Cohesion;
  - Environment and Public Realm; and
  - Arts, Heritage, Leisure and Culture.
- Delegated authority for awards to be authorised by the Service Head for Culture Learning & Leisure [now, Divisional Director, Sports, Leisure, Culture & Youth] was granted by the Commissioners on 9<sup>th</sup> September 2015.

This report provides an overview of Event Fund applications for events taking place

within quarters 2 -3 (between July 1<sup>st</sup> and December 31<sup>st</sup> 2017). and the Jo Cox / Big Lunch Great Get Together events. It will cover all applications, details of which were and were not successful, amounts awarded to successful applicants,, the wards covered and the beneficiaries in quarters 2 – 3 and for the Jo Cox Great Get Together events.

The application forms used for the Event Fund Grant ask people to show how they will meet the Council's Community Plan themes and Mayor's priorities. The level of detail depends on the size of the event and the size of the grant. Special small grants of £250 were offered for people to come together and organise street parties and community gatherings to commemorate the life and contribution of Jo Cox as part of the Big Lunch / Great Get Together. For these small grants the emphasis is less on arts, and more on demonstrating community cohesion and accessibility.

### **Recommendations:**

The Grants Determination Cabinet Sub-Committee is recommended to:

1. Note the report.

### **1. REASONS FOR THE DECISIONS**

- 1.1 No decisions are required, this is for information only

### **2. ALTERNATIVE OPTIONS**

- 2.1 There are no alternative options

### **3. DETAILS OF THE REPORT**

#### **Event Fund Report for Applications Received Quarters 2 – 3 and Jo Cox Great Get Together, 2017-18.**

- 3.1 This Report follows on from previous report - Event Fund Report for Applications Received Quarters 1-3, 2017-18 presented at GDSC on 5<sup>th</sup> December 2017, and includes with the monitoring information from applications from quarters 2 & 3 and the Jo Cox Great Get Together events.
- 3.2 The total budget available for the Event Fund is £52,500 per year. The Financial year 2017-18 is the first year that the deadlines have moved from monthly to quarterly. The decision to move to quarterly was taken to ensure that there is a more even spread of funding across the year as quarterly decisions will be made in one go.
- 3.3 An Eligibility Quiz was introduced in 2017-18 which applicants are required to complete before they start on their application form. Some applications may

have passed the quiz, but may still have been ineligible either through not reading the questions or the Guidelines and Criteria. These would then have been rejected as part of the assessment process.

3.4 Applications were all assessed by three officers independently of each other. Applications were initially checked for eligibility. If not eligible they were rejected and not assessed. If eligible, applications were scored across a number of areas:

1. Track record of delivery of the organisation;
2. Event details,
3. Benefit (how it will involve the community, skills development etc),
4. Partnerships
5. Innovation (their approach to planning, programming and whether they are bringing new audiences to the arts
6. Accessibility & marketing,
7. How they are meeting one or more of the community plan themes
8. Value for money.

These areas form 8 sections on the assessment form for the Event Fund 2017-18 and each area attracts a maximum score of 5 where score 1= very poor and score 5 = Excellent, with the overall application receiving a maximum score of 40 by each assessor. The three assessors' scores are then added together to give a maximum score of 120. Applications not scoring sufficiently during the assessment process were declined. The minimum score of 3 out of 5 for each section, was recommended by the Commissioners with an absolute minimum of 3 for the question of benefit, in order to be considered for funding. The ultimate decision on successful awards and amounts was made by the Divisional Director, Sports, Leisure, Culture & Youth on a quarterly basis once applications had been assessed and scored by officers. For full details of the Guidelines and Criteria, please see Appendix A.

3.5 Quarter 2 - £15,000 was awarded.  
A total of 17 applications were received.  
A total of 11 applications were awarded funding.  
A total of 6 applications were declined funding.

Jo Cox - £2750 was awarded  
A total of 11 applications were received  
A total of 11 applications were awarded funding  
A total of 0 applications were declined funding

Quarter 3 - £18,300 was awarded  
A total of 22 applications were received  
A total of 17 applications were awarded funding  
A total of 5 applications were declined funding.

Quarter	Total Award	Number of applications	Number awarded	Number declined
2	£15,000	17	11	6
Jo Cox	£2750	11	11	0
3	£18,300	22	17	5
<b>Total</b>	<b>£36,050</b>	<b>50</b>	<b>39</b>	<b>11</b>

A full list of the applications received for Quarters 2-3 and the Jo Cox Great Get Together / Big Lunch can be seen in Appendix B.

- 3.6 With the new quarterly deadlines, there is a new timeline for receiving evaluation post event. It is therefore only possible to provide the monitoring information for Quarters 2 & 3. Evaluation Reports / monitoring information were received for 33 out of 39 organisations granted awards. For Monitoring information please see Appendix C. Please note, that the majority of the monitoring information provided is based on estimates. 174 events took place in all wards in 61 venues. For the full list of venues and wards see Appendix D.

#### **4. EQUALITIES IMPLICATIONS**

##### **Monitoring & evaluation**

- 4.1 Organisations are expected to have a system in place to measure the outputs and outcomes by the protected characteristics as set out in the Public Sector Equality Duty where relevant and appropriate.
- 4.2 33 out of 39 organisations have submitted the evaluation form including the equality data of people who benefited from the events to the service. The details of the returned data are as attached Appendix C: Monitoring Information. It should be noted that the majority of the data is based on estimates and evaluation forms now only require a breakdown of ethnicity, age range and disability.

#### **5. OTHER STATUTORY IMPLICATIONS**

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
- Best Value Implications,
  - Consultations,
  - Environmental (including air quality),
  - Risk Management,
  - Crime Reduction,
  - Safeguarding.
- 5.2 None of the above implications are relevant to this report.

## **6. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 6.1 This report complies with the requirement to provide updates to the Grants Determination Sub-committee on payments awarded from the Events Fund. The total amount available for the community arts events in 2017/18 is £52,000
- 6.2 A total of £36,025 has been awarded for quarters 2 to 3 in 2017/18 and there was no overspend on the total 2017/18 budget allocation.

## **7. COMMENTS OF LEGAL SERVICES**

- 7.1 This report is for noting only which does not give rise to any specific legal obligations.
- 7.2 However, the Council is under a continuing legal duty to ensure that the money spent achieves Best Value having regard to economy efficiency and effectiveness. The Council will continue to meet this duty by ensuring that the money is distributed in accordance with the predetermined assessment criteria which are then applied to applications in a fair and open way. The Council also needs to continue to monitor the use of the funds to ensure that the grant conditions are being met.

---

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- Event Fund Report for Quarters 1 – 3, 2017-18

### **Appendices**

- Appendix A: Guidelines And Criteria
- Appendix B: Applications Received For Quarters 2-3 & Jo Cox Great Get Together
- Appendix C:
- Monitoring Information Appendix D: Venues And Wards
- Appendix E: Equalities Analysis
- Appendix F: Equalities Checklist

### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- NONE.

### **Officer contact details for documents:**

Alison Denning  
Alison.denning@towerhamlets.gov.uk